

REPORT TO COUNCIL

Lead Member: Leader – Councillor Alistair Beales			Other Cabinet Members consulted:		
			Other Members consulted:		
Lead Officer: Rebecca Parker E-mail: Rebecca.parker@west-norfolk.gov.uk			Other Officers consulted:		
Financial Implications NO	Policy/Personnel Implications NO	Statutory Implications (incl S.17) NO	Equalities Impact Assessment NO	Risk Management Implications NO	

Date of Meeting: 25th June 2026

APPOINTMENTS TO OUTSIDE BODIES

Purpose of Report

This report seeks approval for the appointment of representatives to serve on a range of outside bodies and partnerships across all categories for 2026/2027.

Although Executive appointments are ordinarily made by Cabinet, all appointments – including those within the Executive’s remit – are being presented to Full Council for approval this year for clarity and consistency.

Members who would like to put themselves forward to serve on any Outside Body are asked to inform their Group Leader and Democratic Services prior to the meeting.

Recommendation

1. That the Council appoints representatives to serve on the Outside Bodies and partnerships listed in the report.
2. That Council approves the appointment of representatives nominated by the Panels to serve on Outside Bodies and Partnerships which fall within the Scrutiny and Regulatory categories as set out in the report.
3. That Council approve the representatives to serve on the Executive Outside Bodies and partnerships as set out in the report.

Reason for decision

To ensure continued involvement in the community by the Council.

1.0 BACKGROUND

- 1.1 Annually, Cabinet and Council are invited to appoint representatives to serve on a range of Outside Bodies and Partnerships in the following categories:

- Executive roles
- Scrutiny and regulatory roles
- Parish level representation, parished and unparished areas
- General appointments

2.0 GUIDANCE FOR COUNCILLORS APPOINTED TO OUTSIDE BODIES

2.1 [Guidance for Councillors appointed to Outside Bodies](#) was approved by Full Council in June 2025 and should be read by Councillors before they put themselves forward to serve on an Outside Body.

2.2 The guidance sets out the different roles that Councillors can have on Outside Bodies, Insurance cover, and role profiles.

3.0 FEEDBACK FROM MEMBERS ON OUTSIDE BODIES

3.1 In accordance with the Guidance agreed by Full Council, Councillors should regularly report back to the Council on the work of the Outside Body as set out below:

3.1.1 Cabinet Members and Executive Appointments Cabinet Members serving on Outside bodies will report via their Cabinet Members Reports to Council. Non Cabinet members who have been appointed to Executive positions will be required to provide an update to the relevant Portfolio Holder on a six monthly basis for the Portfolio Holder to include in their Cabinet Members report to Council.

3.1.2 Scrutiny Nominations (approved by Council) The Panels should request reports and updates from Councillors serving on outside bodies which fall within their remit and these will be scheduled onto the Work Programme on an, at least, annual basis.

3.1.3 General Appointments All Members are required to submit an annual report (or more frequently if there are things to report) to Democratic Services which will be published in the Members Bulletin to inform fellow Councillors of the work of the Outside Body.

3.1.4 All Appointments Above All Members appointed to Outside Bodies will be expected to liaise with the appropriate Assistant Director on a regular basis to update them on any issues or risks that could impact the Council. Assistant Directors and Councillors will be provided with a list of direct reports after this meeting.

If at any time Members feel that the work of the Outside Body is likely to bring the Council into disrepute or have any urgent concerns relating to the work of the Outside Body these should be reported to the Monitoring Officer immediately.

4.0 APPOINTMENTS TO BE MADE AT FULL COUNCIL

4.1 **Scrutiny and Regulatory Roles**

The Policy Review and Development Panels are invited to nominate Members to serve on the following outside bodies, for approval by Full Council. The Panel nominations are included in the list of appointments to be made in this report:

- Borough Council/College of West Anglia Liaison Board
- King's Lynn & West Norfolk Area Museums Committee
- Norfolk Health Overview and Scrutiny Committee
- West Norfolk Community Transport Project
- King's Lynn Football Club

4.2 General Appointments & Parish/Ward Level Representation

As set out in the list below. Members who would like to put themselves forward for the bodies listed should inform their Group Leader and Democratic Services in advance of the meeting to assist with meeting preparations and any ballots.

4.3 Executive Appointments

These are the appointments which are made by Cabinet, however for ease and clarity all appointments are coming to Full Council this year. Appointments that fall within this remit are corporate in nature and fall within the portfolio responsibilities of members of the Cabinet. Alternatively Cabinet can nominate a non Cabinet Member to serve on a particular body.

5.0 FINANCIAL IMPLICATIONS

5.1 Milage and subsistence allowances for Councillors attending meetings.

APPENDIX 1**APPOINTMENTS TO OUTSIDE BODIES FOR 2026/2027 TO BE MADE BY FULL COUNCIL ON 25 JUNE 2026**

Organisation	Type of Appointment	Number of representatives	Current Representative/s
Active Norfolk	Executive	1	Rust
Alive West Norfolk	Executive	2	Bhondi and Jones
Borough Council/College of West Anglia Liaison Board	1 x Executive 1 x Scrutiny	2	Beales (Executive) Osborne (Scrutiny)
Brancaster Commons Committee	Council	1	de Winton
Burnham Overy Harbour Management Committee	Council	1	Sandell
CNC Building Control Joint Committee	Executive	1	Moriarty
College of West Anglia Board	Executive	1	Osborne
Community Action Norfolk	Executive	1	Rust
Community Alcohol Partnership and Integrated Care Board	Executive	1	Rust
FCH and Borough Council Strategic Forum	Executive	3	Beales, Rust and Chief Executive
Gaywood Allotment Trust	Council	4	Collop, Rust, and 2 x non Council reps – Margaret Wilkinson and Christine Hudson
Health and Wellbeing Board	Executive	1 + sub	Rust and Anota (sub)
Hunstanton and District Festival of Arts	Council	1	Bubb
Hunstanton Advisory Group	Council	3	Dickinson, Pidcock and Cabinet Member
John Sugars and Backhams Almshouses Charity	Council	2	Heneghan + vacancy
King's Lynn and West Norfolk Area Museums Committee	Council x 1, Executive x 1 and Scrutiny x 3	5	de Whalley (Executive) Bland, Bubb and Lintern (Scrutiny) Kemp (Council)
King's Lynn Business Improvement District Board	Executive	1	Ring
King's Lynn Community Football	Council	1	Rust
King's Lynn Conservancy Board	Council	4	De Winton, de Whalley, Bearshaw

			and Jill Bennett (non Council)
King's Lynn Festival Board	Executive	1	Ware
King's Lynn Health and Wellbeing Board	Executive	1	Rust
King's Lynn Neighbourhood Board	Executive	2	Beales and Ring
King's Lynn Town Football Club	Scrutiny	1	Bland
Local Government Association and sub groups	Executive	1	Beales
Norfolk Arts Forum Executive	Executive	1	Lintern
Norfolk Climate Change Partnership	Executive	1	De Whalley
Norfolk Coast Partnership Management Group	Executive	1 + sub	Squire and de Whalley (sub)
Norfolk Countywide Community Safety Partnership Scrutiny Sub-Panel & Norfolk Police and Crime Panel	Council	1 + sub – from the Independent Partnership Group	Vacant – NCC Terms of Reference state that this year representatives should come from the Independent Partnership Group (last year it was from the Labour Group)
Norfolk Health Overview Select Committee	Scrutiny	1 + sub	Devulapalli and Kemp (sub)
Norfolk Joint Museums and Archaeology Committee	Executive	1	Lintern
Norfolk Parking Partnership Joint Committee	Executive	1 + sub	Ring and de Whalley (sub)
Norfolk Rail Policy Group	Executive	1	Everett
Norfolk RAMS (recreational impact avoidance and mitigation strategy) Board	Executive	1	Moriarty
Norfolk Records Committee	Executive	1	Lintern
Norfolk Waste Partnership	Executive	1 + sub	Squire and Moriarty (sub)
North End Trust	Council	1	Jones
North Lynn Discovery Centre Board	Executive	3	Rust, Jones and Bone
Outwell Charities	Council	1	Crofts
PATROL (Parking and Traffic Regulation Outside London)	Executive	1	Ring
Queen Elizabeth Hospital Governors Council	Council	1	Kemp

Safer Neighbourhood Action Panel Hunstanton	Council	2	Dickinson and vacant
Safer Neighbourhood Action Panel King's Lynn	Council	2	Bone and Heneghan
Sibelco – Leziate Quarry Liaison Committee	Council	2	Devulapalli and de Whalley
The Charity of William Cleave	Council	2	Ware + vacancy
The Wash and North Norfolk Coast Marine Partnership	Executive	1	Squire
West Norfolk and King's Lynn Girls School Trust	Council	1	Sandell
West Norfolk Chamber of Commerce Council	Executive	1	Beales
West Norfolk Community Transport Project	Scrutiny	1	Everett
West Norfolk Shared Prosperity Fund Partnership Board	Executive	2	Ring and Rust
West Norfolk Tourism Executive Forum	Executive	2	Ring and Lintern
West Norfolk Youth Advisory Group	Council	1	Rust